



THE UNITED REPUBLIC OF TANZANIA

CONFIDENTIAL

CIP – 23 – Q2

Establishment No

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To:

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.....

(For office use only)

Region Code

District Code

Council Code

Ward/Shehia Code

CENSUS OF INDUSTRIAL PRODUCTION, 2023

SHORT QUESTIONNAIRE

Dear Sir/Madam,

This Census is conducted in accordance with the Statistics Act Cap 351 R.E. 2019 Tanzania Mainland and Statistics Act, No. 9, 2007 of Zanzibar. According to the Acts, all information supplied will be treated **STRICTLY CONFIDENTIAL**. The information will be used to provide aggregate statistics for statistical purposes only.

Thank you for your cooperation.

Yours truly,

.....

REGIONAL STATISTICAL MANAGER

Mobile no: P. O. Box:

Signature & Stamp: Date:



SECTION I: ESTABLISHMENT DESCRIPTION *(Information to be filled in capital letters)*

1.1 Name of the Establishment:

1.2 Physical location of the Establishment:

1.2.1 Region:

1.2.4 Ward/Shehia:

1.2.2 District:

1.2.5 Village/Mtaa:

1.2.3 Council:

1.2.6 Plot No:

1.3 Contact address of the Establishment:

1.3.1 P. O. Box: 1.3.2 Street/Road: 1.3.3 Post Code:

1.3.4 Town/City:

1.3.5 Tel:

1.3.6 Mobile:

1.3.7 E-mail:

1.3.8 Website:

1.3.9 GPS Code:

1.4 Details of contact person

1.4.1 Full name of contact person:

1.4.2 Designation:

1.4.3 Tel/Mobile:

1.4.4 E-mail:

1.5 Type of the Establishment: *(Please fill the appropriate code in the provided box)*

Single Establishment 1

Head office (owns or controls other Establishments) 2

A branch (owned and controlled by head office) 3

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If coded "1" go to Qn. 1.6

If coded "3" go to Qn. 1.5.3

1.5.1 If Qn 1.5 coded 2, Is your financial statement for 2023 covers more than one establishments?

Yes..... 1

No..... 2

☐

If coded "2", go to Qn. 1.6

1.5.2 If Qn 1.5.1 coded 1, please provide details for each establishment/branch, then go to Qn.1.6

Thank you for your cooperation.	Main activity	Physical Location (District, Region)
1
2
3

1.5.3 If Qn 1.5 is coded 3, please provide name, telephone and mobile number of the Head Office

1.5.3.1 Name of the Head Office:

1.5.3.2 Telephone:..... 1.5.3.3 Mobile:

1.6 Activities of the establishment:

(For office use only) **CAPI**

(For office use only) **ISIC Code**

1.6.1 Main activity.....

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1.6.2 Other activity(s).....

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1.7 Product(s) manufactured:

(For office use only) **CPC Code**

1.7.1 Main product

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1.7.2 Other product (s) 1

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2

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3

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1.8 Form of Ownership of the Establishment (Please fill the appropriate code in the provided box)

Public 1

Private (Institutions) 2

If coded "1" go to Qn. 1.10

Private (Individuals) 3

If coded "2", go to Qn. 1.9

Mixed..... 4

If coded "3", go to Qn. 1.8.2

1.8.1 If Qn 1.8 marked "4", please indicate % capital share of Public

1.8.2 If Qn 1.8 is marked 3 or 4, please provide number of the private owners by gender

Male

Female

1.9 Origin of Ownership (Please fill the appropriate code in the provided box)

National 1

Foreign 2

Diaspora 3

Joint (Nationals, Foreign and Diaspora) 4

If coded "1, 2 or 3" go to Qn. 1.10

1.9.1 If Qn 1.9 marked "4", please indicate percentage share of;

National(s)

Foreign

Diaspora

1.10 Type of Legal Organization *(Please fill the appropriate code in the provided box)*

- Sole proprietorship 1
 Partnership 2
 Public 3
 Parastatal 4
 Cooperative 5
 Private company limited by guarantee 6
 Private company limited by shares 7
 Other (specify)..... 8

1.11 Source of financing (Total investments and working capital during commencement):

Amount (TZS)

- 1.11.1 Personal and relatives
 1.11.2 Loans from domestic banks and other financial institutions
 1.11.3 Loans from foreign banks and other financial institutions
 1.11.4 Government
 1.11.5 Other (Specify)
1.11.6 Total

1.12 Year of commencement (started) of operations:

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1.13 Period to which data in this questionnaire refers

From: Month..... Year To: Month Year

SECTION II: INDUSTRIAL EMPLOYMENT

2.1 Number of persons engaged including temporary and casual labour

Number of persons engaged as at	Item	Tanzanian	Foreigner	Sex
30th June, 2023	2.1.1			Male
	2.1.2			Female
31 st December, 2023	2.1.3			Male
	2.1.4			Female

2.2 Average number of persons engaged

Category	Item	Tanzanian	Foreigner	Sex
Working proprietors and partners (<i>Active owners of the legal entity</i>)	2.2.1			Male
	2.2.2			Female
Unpaid workers (<i>Members of religious institutions, family members, prisoners, J.K.T/J.K.U and the like</i>)	2.2.3			Male
	2.2.4			Female
Employees:				
Managerial and professional staff (<i>Managerial, technical, clerical, other office workers, etc.</i>)	2.2.5			Male
	2.2.6			Female
Operatives -skilled (<i>Foremen, machine operators, fitters, casual and manual workers</i>)	2.2.7			Male
	2.2.8			Female
Operatives -non skilled (<i>Foremen, machine operators, fitters, casual and manual workers</i>)	2.2.9			Male
	2.2.10			Female
Other (specify)	2.2.11			Male
	2.2.12			Female
Total Persons Engaged	(2.2.1+2.2.3+2.2.5+2.2.7+2.2.9+2.2.11)	2.2.13		Male
	(2.2.2+2.2.4+2.2.6+2.2.8+2.2.10+2.2.12)	2.2.14		Female
Number of out-sourced workers paid by sub-contractors as at 31 st December 2023	2.2.15			Male
	2.2.16			Female

SECTION III: LABOUR COSTS DURING THE REFERENCE PERIOD

3.1 Labour Costs

Category	Item	Amount (TZS)
Gross wages and salaries paid to employees in cash (including bonus and gratuities)	3.1.1	
Payments in kind (Medical, food, transport, housing cost, fuel etc.)	3.1.4	
Employer's contribution to Social Security Schemes (NSSF, WCF, ZSSF and PSSSF)	3.1.5	
Employer's Contribution to Health Insurance Fund (e.g NHIF, ZHSF, Jubilee, Strategis etc)	3.1.6	
Training expenses	3.1.7	
Other labour costs (Specify).....	3.1.8	
Total Labour Costs	3.1.9	

SECTION IV: PURCHASES COSTS DURING THE REFERENCE PERIOD *(Please exclude VAT)*

4.1 Energy and water purchased

Description	Item	Unit measure	Quantity	Value (TZS)
Electricity	4.1.1	Kwh		
Water	4.1.2	M ³		
Gas (LPG)	4.1.3	Kg		
Fuel				
Diesel	4.1.4	Litres		
Motor gasoline (Petrol)	4.1.7	Litres		
Grease	4.1.8	Kg		
Wood, coal and peat				
Wood	4.1.15	Kg		
Coal	4.1.16	Kg		
Peat	4.1.17	Kg		
Charcoal	4.1.18	Kg		
Other fuels (specify).....	4.1.19			
Total	4.1.20			

4.2 Goods purchased

Description	Item	Value (TZS)
Goods purchased for resale (trade goods)	4.2.1	

4.3 Raw materials and supplies purchased

CPC Code (for office use only)	Description	Unit Measure	Local		Imported	
			Quantity	Value (TZS)	Quantity	Value (TZS)
	Other (including stationery and spare parts)					
	Total					

4.4.1 Industrial services

Description	Item	Amount (TZS)
Total industrial services purchased	4.4.1.9	

4.4.2 Non-industrial services

Description	Item	Amount (TZS)
Total non-industrial services purchased	4.4.2.11	

4.4.3 Other expenses

Description	Item	Amount (TZS)
Patents, royalties and copyrights	4.4.3.1	
Interests paid excluding bank charges	4.4.3.2	
Insurance paid	4.4.3.4	
Income tax	4.4.3.5	
Net value-added tax paid	4.4.3.6	
Licenses	4.4.3.7	
Other taxes on production (e.g., rates, road tax e.t.c)	4.4.3.8	
Public relation and donation	4.4.3.9	
Other (Specify).....	4.4.3.10	
Total	4.4.3.11	

SECTION V: OUTPUT (Please exclude VAT and Excise Duty)

5.1 Sales from own production (including transfer to other establishment of the same enterprises and own use)

CPC Code (for office use only)	Product(s)	Unit Measure	Local		Exported	
			Quantity	Value (TZS)	Quantity	Value (TZS)
	Other (Specify)					
					
	Total					

5.3.1 Industrial services

Description	Item	Amount (TZS)
Receipts from contracts done for others on their materials	5.3.1.1	
Receipts from repair and installation work done for others	5.3.1.2	
Other (specify).....	5.3.1.3	
Total	5.3.1.4	

5.3.2 Non-industrial services

Description	Item	Amount (TZS)
Sales of goods sold as purchased (trade goods)	5.3.2.1	
Rental received	5.3.2.2	
Receipts from transport services rendered to others	5.3.2.3	
Value of fixed assets sold	5.3.2.4	
Receipts from warehousing services	5.3.2.5	
Other (specify).....	5.3.2.6	
Total	5.3.2.7	

5.3.3 Other receipts

Description	Item	Amount (TZS)
Interests and dividends received	5.3.3.1	
Insurance premiums received	5.3.3.2	
Subsidies received	5.3.3.3	
Other (specify).....	5.3.3.4	
Total	5.3.3.5	

SECTION VI: INVENTORIES

6.1 Value of Inventories

Description	Item	Value in (TZS)
		Closing balance
Materials and supplies (raw materials, chemicals, etc.)	6.1.1	
Fuel/energy	6.1.2	
Work in progress (semi-finished products)	6.1.3	
Finished products	6.1.4	
Goods purchased for resale	6.1.5	
Other (specify)	6.1.6	
Total	6.1.7	

SECTION VII: VALUE OF FIXED ASSETS

7.1 Value of Fixed Assets (TZS)

Type	Item	Value at the end of the year
Land	7.1.1	
Buildings and other construction works	7.1.2	
Transport equipment	7.1.3	
Machinery and other equipment	7.1.4	
Computer and other data processing equipment	7.1.5	
Furniture and Fittings	7.1.6	
Mineral exploration	7.1.7	
Others (Specify).....	7.1.8	
Total	7.1.9	

SECTION VIII: OTHER INFORMATION

8.2.1 Does the establishment have any license or certificate of registration? *(Please fill the appropriate code in the provided box)*

Yes..... 1

☐

No..... 2

If coded "2", go to Qn. 8.2.3

8.2.2 Please, fill the license, issuing authority and the type of license in the table below

Date issued	Type of license/certificate	License / Certificate of Registration number	Issuing Authority
<i>E.g 02/08/2005</i>	<i>Bussiness Licence</i>	41527893	<i>BRELA/BPRA</i>

8.2.3 Please, provide reasons for not having any license or certificate of registration *(Please circle appropriate code, multiple answers are allowed)*

Financial problems..... A

Bureaucratic procedures..... B

Very small business..... C

Does not see the need..... D

Other (specify)..... E

8.3.1 Tenure of buildings occupied by establishment *(Please fill the appropriate code in the provided box)*

Wholly owned 1

Wholly rented..... 2

Partly rented..... 3

Others (specify)..... 4

☐

8.4.1 Are your products certified by any of the following authority? *(Please circle appropriate code, multiple answers are allowed)*

Tanzania Medicines and Medical Devices Authority (TMDA)..... A

International Organization for Standardization (ISO)..... B

Tanzania Bureau of Standards (TBS) C

Zanzibar Bureau of Standards (ZBS)..... D

Zanzibar Food and Drugs Agency (ZFDA)..... E

Chief Government Chemist Laboratory Agency (CGCLA)..... F

Tanzania Mining Commission G

Centre of Agricultural Mechanization and Rural Technologies (CAMARTEC)..... H

Other authority (specify) I

8.4.2 Is the quality of raw materials purchased controlled? *(Please fill the appropriate code in the provided box)*

Yes..... 1

☐

No..... 2

8.4.3 Does the establishment have a laboratory for quality control or testing facilities? *(Please fill the appropriate code in the provided box)*

Laboratory with testing facilities..... 1

Testing facilities only..... 2

None 3

☐

If coded "2 "or "3", go to Qn. 8.4.5

8.8 What is the main source of water used within the establishment? *(Please fill the appropriate code in the provided box)*

- Water Supply Authority (eg DAWASA, ZAWA, etc) 1
- River/lake/spring 2
- Underground water 3
- Others (specify)..... 4
- Not applicable 99

8.9.3 Does the establishment have waste treatment or disposal facilities? *(Please fill the appropriate code in the provided box)*

Yes..... 1

No..... 2

If coded "2", go to Qn. 8.10.1

8.9.4 What are the method(s) of waste treatment or disposal used by the establishment *(Please circle appropriate code, multiple answers are allowed)*

- Recycling..... A
- Incineration..... B
- Landfill..... C
- Composting..... D
- Municipal facilities..... E
- Waste treatment ponds..... F
- Other authority *(Specify)*..... G

8.10.1 What is the major current plant technology status?

Type of Plant Technology	Code	Country of origin	Expected lifespan of the plant/machinery	Average age used
Manual	1			
Semi-automatic	2			
Fully-automatic	3			

8.11.1 Does the establishment have any Investment plan? *(Please write the appropriate code in the provided box)*

Yes..... 1

No..... 2

If coded "2", go to Qn. 8.11.3

8.11.2 Please, indicate whether the investment plan was for: *(Please circle appropriate code, multiple answers are allowed)*

- Replacement of old machinery A
- Expanding production capacity..... B
- Technology upgrading..... C
- Other *(specify)*..... D

8.11.3 Did the establishment receive any loan or credit to finance its operations or capital investment expansion? *(Please fill the appropriate code in the provided box)*

Yes..... 1

No..... 2

If coded "2", go to Qn. 8.11.5

8.11.4 What is the source of loan or credit used to finance its operations or capital investment expansion? *(Please circle appropriate code, multiple answers are allowed)*

- Government..... A
- Development banks (TIB, TADB)..... B
- Commercial bank (eg CRDB, NMB, PBZ, NBC, etc)..... C
- Other credit institutions..... D
- Credit or loan from foreign countries..... E
- Saving and Credit Cooperative Societies SACCOS..... F
- Relatives or friends..... G
- Other authority (specify) H

8.11.5 Is your establishment located in Industrial designated area? (e.g EPZ, SEZ, Municipal industrial area, park, mining sites, water catchment areas) *(Please fill the appropriate code in the provided box)*

Yes..... 1

☐

No..... 2

If coded "2", go to Qn. 8.12

8.11.6 Please, mention the designated area

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8.12.1 Does your establishment have HIV/AIDS support and control programs? *(Please fill the appropriate code in the provided box)*

Yes..... 1

☐

No..... 2

8.12.2 What are the methods that you think will reduce industrial sector vulnerability to HIV/AIDS? *(Please circle appropriate code, multiple answers are allowed)*

- HIV/AIDS workplace education and prevention..... A
- Viral load suppression (treatment)..... B
- Counseling..... C
- Other (Specify) D

8.15.1 What are challenges facing the establishment *(Please circle appropriate code, multiple answers are allowed)*

- | | |
|--|--|
| High cost of production..... A | Insufficient demand M |
| Inadequate technology..... B | Unfair competition..... N |
| Unreliable physical infrastructure (roads, water, etc.)... C | Infant private sector with weak support..... O |
| Bureaucracy (administrative procedures)..... D | Environmental challenges..... P |
| Shortage of skilled labour E | HIV/AIDS Q |
| Foreign currency fluctuations..... F | Uncertain economic environment..... R |
| Insufficient production capacity..... G | Limited access to financial services..... S |
| Shortage of raw materials..... H | High interest rates..... T |
| Tax administration procedures..... I | Illegal imports..... U |
| High tax rates..... J | Unreliable power supply..... V |
| Multiple taxes K | Counterfeit products..... W |
| Multiple regulatory bodies..... L | Other, (specify) X |

SECTION IX: DECLARATION AND SIGNATURE

I HEREBY DECLARE that, the information filled in this return is complete and correct to the best of my knowledge.

Name: Signature:

Designation: Mobile number:

Official Stamp: Date:

FOR OFFICE USE ONLY

Name of Enumerator: Signature:

Number of visits made: Date:

Name of Supervisor: Signature: Date: